February 16, 2017 CASS Conference Call Minutes

Participants: Tom Bigford, Gillian Davies, Susan Park, Randy Fuller, Tim Nelson, Kim Ponzio

Action Items from February Conference Call:

1. Randy will check the MOU to see what’s in it now and include a process clause, and draft an invitation letter.
2. Kim will schedule a call with a group [Adrienne (ASLO maybe), Susan, Tom, Randy (maybe), Quentin (maybe)]
3. AFS will develop a Google Calendar, perhaps as part of the website build out.  We could include our own society meetings on the calendar. Add this to March Agenda!
4. SWS Letter – Waters of the US Rule - indicate whether you’d like to sign on and number of members by February 23 deadline.
5. Booth exchanges at our Society annual meetings - Kim would welcome a CASS booth at SWS. Other Societies should determine willingness to “host” a free CASS booth at their annual meetings, agree to hang the CASS banner and display brochures, etc. of other societies (if provided by CASS societies).
6. USA Science and Engineering Festival Booth reservation – Randy will check with Adrienne to see if we have reserved a booth.
7. DC CASS representative from each society. Each group should look for CASS representative in DC area.
8. Diversity Joint Venture – Doug will give an update during March Call – put on March Agenda.
9. Approve minutes from Jan 19
	1. No changes to be made
	2. What do folks do with these?  Share with other leaders in group so they know what we’re up to? Randy does this with President.
10. Inviting FMCS.  Do we need a formal letter?  Not sure.  It’s in the minutes.  MOU does need to be updated to make the process more formal.

**ACTION**: Randy will check the MOU to see what’s in it now and include a process clause, and draft an invitation letter.

1. Policy Fellow.
	1. Tim—not a lot of support from PSA leadership.  ExComm meeting in March; policy interests has ebbed and flowed.  It’s possible that there may be growing interest.
	2. Kim—SWS Executive Board is in favor, but still needs to see development of proposal.  Spoke with lawyer (Steven Snell?) at Johns Hopkins about their fellowship/internship structure.  He’d be happy to meet with us.  Perhaps he could join on a future call? Or have a smaller call.  Adrienne, Susan, Tom, Randy (maybe), Quentin (maybe)

**ACTION**: Kim will schedule a call with a group

* 1. Susan—CERF interest in something similar to AFS proposal, more akin to Knauss marine policy fellowship model.
	2. Tom—Also support for the Knauss model; CSO/USACE joint Knauss fellow
1. MANNRS—Alani will have SWS booth and is working with Steven Murray to have CASS banner and poster there.  Would be helpful to plan ahead to deal with getting things to each event.  Like a Google calendar.  SACNAS, MANRRS, US Science and Engineering Festival, and congressional briefings should go on the calendar.

**ACTION**: AFS will develop a Google Calendar, perhaps as part of the website build out.  We could include our own society meetings on the calendar.
**ACTION**: Add to March agenda discussion of website build-out.

1. Diversity Joint Venture—tabled for next call.
2. SWS Waters of the US letter (Gillian)—Sent around a broader version that is more aquatic, not just wetlands.  Want to know who else is willing to sign on the letter.  ESA has decided to sign on.  SFS is willing to sign on.  PSA is in support as well.
**ACTION**: indicate whether you’d like to sign on and number of members by February 23 deadline.
3. AIBS Congressional Visit Days April 25-26 on Capitol Hill.  Quentin Stubbs (SWS) is planning to attend.  Wanted to see if others are interested.  SWS also has growing contingent of members going to March for Science.
4. Booth exchanges—SWS is good with this, so is CERF.  Perhaps part of the MOU should be a free booth—no commitment to free registrations—as well as providing basic services (e.g., each society would provide a CASS banner and flyers at their cost).  SFS (Monterey), SWS (San Juan Puerto Rico), and PSA (Raleigh) are all in June.

**ACTION**—Kim would welcome a CASS booth at SWS.

1. USA Science and Engineering Festival—Adrienne not on the call, but we assume she has reserved the booth.

**ACTION**: Randy will ask.

1. DC presence—SWS DC member added to the CASS group.  Would be great to have other CASS representatives in DC to work face-to-face.

**ACTION**—each group goes back to society to look for CASS representative in DC area.

1. ESA hearing—Are there others in CASS that are interested in the ongoing interest in reviewing and revising ESA?  Tom is interested in writing a letter.